



Job Title: Primary School Counsellor

Contract: 1 day per week (employed term time only or self-employed)

Location: The King's C of E Primary Academy, Newark, NG24 4HU

Start Date: September 2026

Salary Grade 5 (£30,024 - £33,699 Full Time Equivalent)

We are seeking a compassionate, skilled and highly motivated school counsellor to join our pastoral team for one day per week. The successful candidate will provide emotional, social, and wellbeing support to pupils aged 4–11, helping them to develop resilience, confidence, and positive mental health.

### Key Responsibilities

- 1:1 counselling — Provide therapeutic support tailored to individual needs
- Small-group wellbeing work — Deliver targeted interventions
- Safeguarding practice — Recognise concerns and follow school procedures
- Record keeping — Maintain accurate, confidential notes
- Staff collaboration — Work closely with the DSL and pastoral team
- Parent liaison — Communicate sensitively with families when appropriate

### Required Qualifications

- A recognised counselling qualification: minimum Level 4 Diploma in counselling (or equivalent)
- Membership of a professional body such as BACP, UKCP, or NCPS (or working towards accreditation)

We are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. The successful candidate will be required to complete a Disclosure & Barring Service (DBS) Check, undertake safeguarding training, and demonstrate a strong commitment to and knowledge of safeguarding procedures.

Visits to our academy are warmly welcomed so that you can experience the amazing children that we have the pleasure of working with.

Please contact the Academy Business Manager, Mrs Sue Ragsdale-Lowe, on 01636 680284 to arrange a convenient time.

Application forms are available via email at [recruitment@kings.snmat.org.uk](mailto:recruitment@kings.snmat.org.uk) or through our website <https://www.kings.snmat.org.uk/vacancies/>

The closing date for applications: 13<sup>th</sup> July 2026 12.00 noon.

Interviews will take place on Wednesday 22<sup>nd</sup> July 2026

